



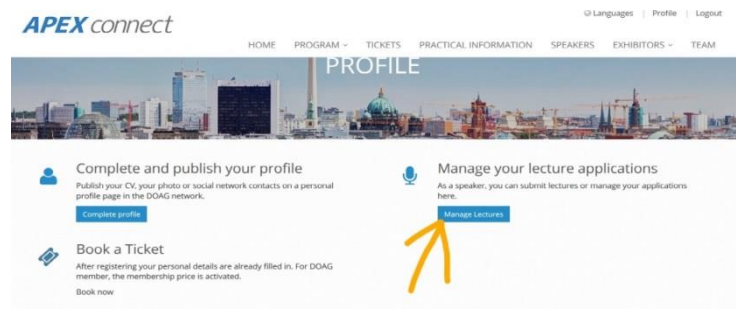
## SPEAKERS BRIEFING

### UPLOAD YOUR DOCUMENTS

Are you a speaker? Upload your presentation as a PDF-file (maximum size 10 MB) until the 19th of April. Please do note that co-speakers are not authorized to upload.

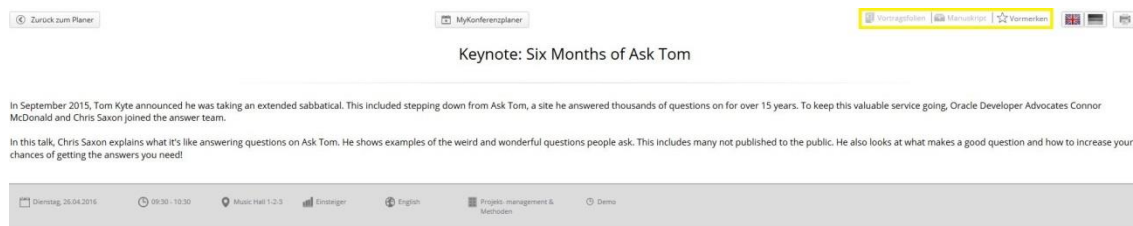
### How to upload:

- Please login at the [APEX Connect website](#).
- You can request your personal access data with your email through this [link](#).
- After log in, click the button „Manage your lecture applications“.
- You will see a list of all your presentations. Hit the button “Files” on the right, search your PC and upload the file under “presentation”.
- Lastly, hit "Save" and you are done!



[Upload now!](#)

## Why are we collecting the presentations?



**Chris Saxon**  
Oracle Corporation

All presentations will be available on the APEX Connect website for all members of DOAG and attendees of the event. They are able to download them directly through the conference planner when selecting your presentation.



## Summary

- **When?** April 19
- **What?** Your PowerPoint presentation as PDF-file
- **Data size?** max. 10 MB
- **Aspect ratio?** 16:9
- **Who?** Only main speakers are permitted to upload files

## VIDEO RECORD

In room Düsseldorf 2/3 (Plenum) all presentations will be recorded. If you present in this room, please sign the attached recording agreement and send it to [vortrag@doag.org](mailto:vortrag@doag.org) until April 19.

## ACCESS & CHECK-IN

### Badges

Normally, main speakers will receive their free entry ticket for the three event days on-site at the check-in desk. Some badges may already be sent by letter prior to the event. Please note that co-speakers have no claim on free tickets and need to sign up for the event.

### Opening hours of Registration desk

#### When?

- Tuesday, April 24  
8.00 a.m. - 12.00 p.m.
- Wednesday, April 25  
8.00 a.m. - 12.00 p.m.
- Thursday, April 26  
8.00 a.m. - 12.00 p.m.

#### Where?

Van der Valk Airporthotel Düsseldorf  
Am Hülserhof 57  
40472 Düsseldorf  
Germany

## TECHNICAL EQUIPMENT ON-SITE

### APEX Connect will provide

...the following equipment in every lecture room:



- A projector with VGA/HDMI, aspect ratio 16:9
- A projection screen
- A presenter
- A WLAN connection

## Items you will have to bring

- We will not provide any laptops, please remember to bring your own computer.
- If you are using a Mac, please bring an adapter.

## NETWORKING ON-SITE

### Speaker Reception

On Tuesday, April 24<sup>th</sup>, 6.00-7.30 pm all speakers are invited to join our speaker reception with drinks and networking in the workaholic bar in the Atrium.

### Community Evening

Don't miss our community evening on Wednesday, April 25<sup>th</sup>, 6.30 pm.

The Apollo Varieté awaits you with a journey through the world of artistry. The show evening is accompanied by a three-course menu.

Afterwards, the bar invites you to deepen your conversations.

A shuttle bus will take you comfortably to the evening event at 6:30 pm. Buses back to the hotel are also available every 15 minutes from 10:30 to 11:30 pm.

The entrance fee is included in your speaker ticket!