



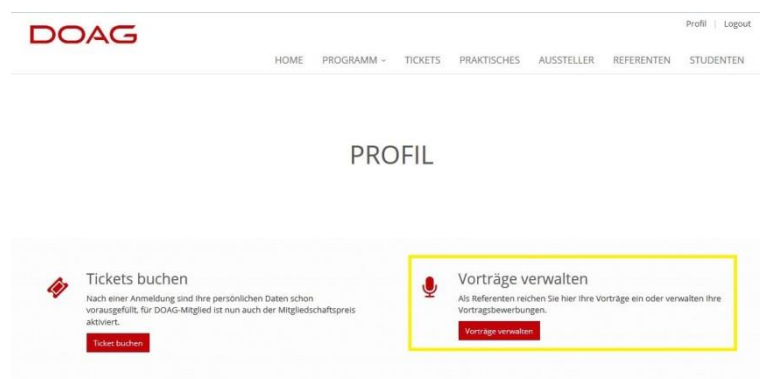
SPEAKERS' BRIEFING

UPLOAD YOUR DOCUMENTS

Are you a speaker? Upload your presentation as a PDF-file (maximum size 10 MB) until the 10th of May. Please do note that co-speakers are not authorized to upload.

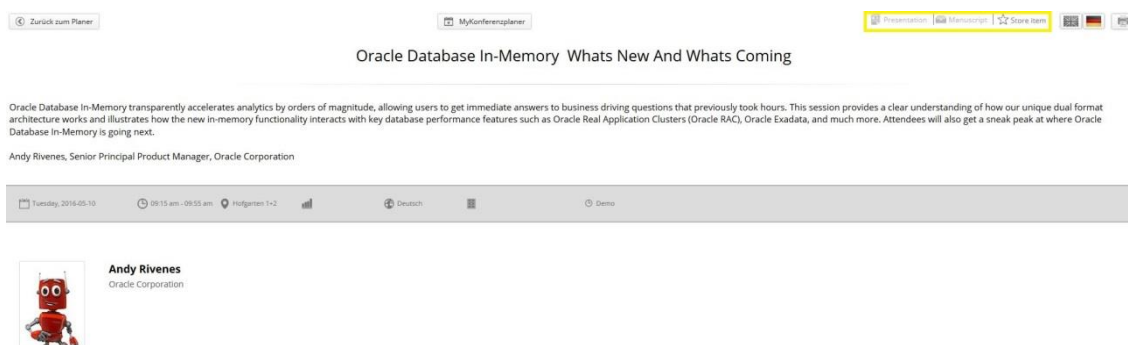
How to upload:

- Please login at the DOAG Database website.
- You can request your personal access data with your email through this [link](#).
- After logging in, click the button „Manage Lectures“.
- You will see a list of all your presentations. Hit the button “Files” on the right and upload the file from your PC.
- Lastly, hit "Save" and you are done!



[Upload now!](#)

Why are we collecting the presentations?



All presentations will be available on the DOAG Database website for all members of DOAG and attendees of the event. They are able to download them directly through the conference planner when selecting your presentation.



Summary

- **When?** May 10th
- **What?** Your PowerPoint presentation as PDF-file
- **Data size?** max. 10 MB
- **Aspect ratio?** 4:3/16:9
- **Who?** Only main speakers are permitted to upload files

ACCESS & CHECK-IN

Badges

Normally, main speakers will receive their free entry ticket for the three event days on-site at the check-in desk. Some badges may already be sent by letter prior to the event.

Please note that co-speakers have no claim on free tickets and need to sign up for the event.

Opening hours of Registration desk

When?

- Tuesday, May 10th
8:00 a.m. - 12.00 p.m.
- Wednesday, May 11th
7:30 a.m. - 12.00 p.m.

Where?

Meliá Duesseldorf
Inselstraße 2
40479 Duesseldorf
Germany

TECHNICAL EQUIPMENT ON-SITE

DOAG Database will provide

...the following equipment in every lecture room:

- A screen (80') with VGA, aspect ratio 4:3/16:9
- A projection screen
- A presenter
- A LAN connection



Items you will have to bring

- We will not provide any laptops, please remember to bring your own computer.
- If you are using a Mac, please bring an adapter.

NETWORKING ON-SITE

Speakers' Dinner:

Don't miss our Speakers' Dinner on the evening before DOAG 2016 Database. Let us toast on the start of this year's database conference and enjoy the good traditional Rhineland cuisine in a relaxed atmosphere.

Information at a glance:

DOAG 2016 Database Speakers' Dinner
May 9, 2016 at 8:00 p.m.
Meeting in the restaurant "Zum Schlüssel"
www.zumschluessel.de

Please let us know until **May 6th, 2016**, via e-Mail to office@doag.org if you would like to participate in the Speakers Dinner.

FURTHER INFORMATION

Speakers' Lounge

At this year's DOAG Database we will have a speakers' lounge exclusively available for you. There, along with snacks and drinks, you will have the opportunity to prepare your talk and exchange ideas with other speakers. The speakers' Lounge will be found in the Ground floor of the hotel in the Bar called Purple Lounge.

Contact

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