



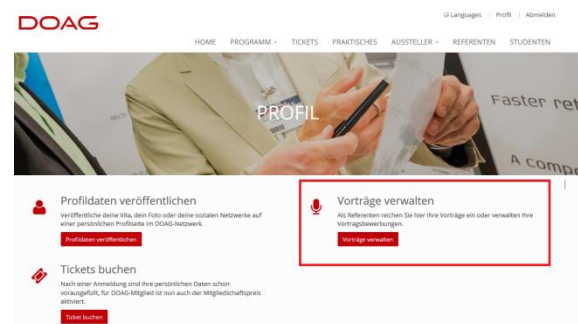
SPEAKERS BRIEFING

UPLOAD YOUR DOCUMENTS

Are you a speaker? Upload your presentation as a PDF-file (maximum size 10 MB) until the 29th of May. Please do note that co-speakers are not authorized to upload.

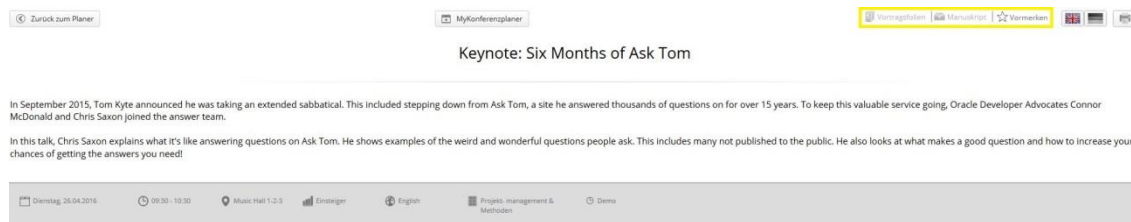
How to upload:

- Please login at the [Database website](#).
- You can request your personal access data with your email through this [link](#).
- After log in, click the button „Manage your lecture applications“.
- You will see a list of all your presentations. Hit the button “Files” on the right, search your PC and upload the file under “presentation”.
- Lastly, hit "Save" and you are done!



[Upload now!](#)

Why are we collecting the presentations?



All presentations will be available on the DOAG 2017 Database website for all members of DOAG and attendees of the event. They are able to download them directly through the conference planner when selecting your presentation.



Summary

- **When?** May 29th
- **What?** Your PowerPoint presentation as PDF-file
- **Data size?** max. 10 MB
- **Aspect ratio?** 16:9 / 4:3
- **Who?** Only main speakers are permitted to upload files

ACCESS & CHECK-IN

Badges

Normally, main speakers will receive their free entry ticket for the two event days on-site at the check-in desk. Some badges may already be sent by letter prior to the event.

Please note that co-speakers have no claim on free tickets and need to sign up for the event.

Opening hours of Registration desk

When?

- Tuesday, May 30th
8.00 a.m. - 12.00 p.m.
- Wednesday, May 31st
8.00 a.m. - 12.00 p.m.

Where?

Airporthotel Van der Valk
Am Hülserhof 57
40472 Düsseldorf
Germany

TECHNICAL EQUIPMENT ON-SITE

DOAG 2017 Database will provide

...the following equipment in every lecture room:

- A projector with VGA/HDMI, aspect ratio 16:9 / 4:3
- A projection screen
- A presenter
- A LAN connection (90 Mbit/s)



Items you will have to bring

- We will not provide any laptops, please remember to bring your own computer.
- If you are using a Mac, please bring an adapter.

SPEAKERS LOUNGE

This year we will offer an exclusiv speaker's lounge.

There you will be able to prepare yourself for your lecture and exchange ideas with other speakers. The speaker's lounge is located at the business center.

NETWORKING ON-SITE

Speaker Reception

On Monday, May 29th, 8.00 pm in the restaurant "IM GOLDENEN RING". Enjoy the Speaker Dinner with networking and a great view.

Restaurant "IM GOLDENEN RING"
Burgplatz 21
40213 Düsseldorf

Community Evening

Don't miss our community evening on Tuesday, May 30th, 7 pm with BBQ on the hotel terrace. The entrance fee is included in your speaker ticket!